

July 24, 2009

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics:

1. Efficiency, Effectiveness and Cost Savings:

A recent example includes:

Crushing Operation – By contractual services, the Town will crush approximately 25,000 tons of rubble material accumulated at the Highway Garage and Bulky Waste facility. This generally consists of asphalt millings, boulders, broken curbing and concrete slabs taken from the Main Street reconstruction project. The material will be crushed and screened to generate a process gravel product for use on road projects. The competitive bid cost for this work is approximately \$49,500. This is estimated to save approximately \$86,000 plus transportation costs if the Town were to purchase a similar recycled product. Savings would double as compared to a non-recycled gravel product. This provides another example of ongoing efforts to reduce costs.

2. Probate Court:

I have attached a report by the Probate Court Administrator on the ongoing redistricting process. This topic was also discussed in Judge Alter's recent report.

3. Facility Building Analysis:

A highly summarized excerpt from the Long Range Building Maintenance-Repair Assessment of Town and Board of Education buildings is attached. As recently reported, this is a database document totaling some 1,800 pages. The report identifies long range potential building repairs and upgrades for major Town and Board of Education facilities. This information will be integrated to the 5 year Capital Program.

4. Main Street Signals:

The attached information relates to the Emission Analysis prepared for the Main Street Signal Project. This was requested by Councilmember Coon.

5. CRCOG Regional Plan:

The attached information is forwarded concerning the CRCOG draft Regional Plan of Conservation and Development.

6. Dog Park:

Local actions are now in place for the proposed dog park. Final review by State and Federal officials will complete the permitting process.

7. Country Club Road:

This is the reconstruction project approved under the Capital Program for use of Town Aid-Unimproved Road funds. Reconstruction involves the section of Country Club Road off Woodland Street. The Town Plan & Zoning Commission recently approved a favorable report and recommendation under CGS Section 8-24. Construction is planned for this fall.

8. Winter Hill Farm:

A lease has been executed for harvesting hay crops at this newly acquired Town property. Town maintenance staff are also involved with land and building upkeep. A Request for Proposal process will be initiated next month with responses to be submitted in September. The Town will "cast a wide net" to attract proposals for use of the land and buildings. I will advise Council when the proposal due date approaches so that a selection process can be determined.

9. Rankin Road Crosswalk:

The pedestrian crosswalk between Rankin Road and the Riverfront Park trailhead (Main Street) is scheduled for construction next month. This project includes construction of a pedestrian island on the west side of Main Street to shorten the length of crossing and to improve visibility to the north where diagonal parking exists. This will include a handicap ramp. The project also requires drainage improvements, a handicap ramp on the east side of Main Street, and various related improvements. The project will proceed in August after school paving, road paving, drainage projects and in coordination with a variety of other pending projects.

I will be happy to review the preceding and any other items Tuesday evening.

Sincerely,

Richard J. Johnson
Town Manager

RJJ:yo